



ARIZONA BOARD OF OCCUPATIONAL THERAPY EXAMINERS

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Regular Session Minutes

May 8, 2009

Board Members Present: Geri DeWaard, OTR, Chair
Rebecca Grabski, OTA Vice-Chair
Kathryn Babits, OTR Member
John Tutelman, Public Representative
Deborah Devine, Public Representative

Board Members Absent:

Staff Present: Wendy Hammon, Executive Director
Vicki Egurrola, Administrative Assistant

Legal Representative: Seth Hargraves, Assistant Attorney General

Call to Order

The regularly scheduled meeting of the Arizona State Board of Occupational Therapy Examiners was called to order at 1:30p.m. Geri DeWaard, Chair presiding.

Roll Call

All Board members were present.

Approval of Minutes

Regular Session Minutes of April 10, 2009

There were a couple of changes requested by the Board which Staff noted. John Tutelman moved that the minutes be accepted with the noted changes. Kathy Babits seconded the motion and it passed 5-0.

Executive Session Minutes of April 10, 2009

John Tutelman moved to approve the minutes as written. Kathy Babits seconded the motion and it passed 5-0.

Declaration of Conflicts

No declarations were made.

Review Meeting Schedule

There were no changes to the meeting schedule.

Initial Review of Complaints

There were no new complaints submitted.

Open Complaints

Jamson Hendler – Mr. Hargraves reported that he had received the signed consent agreement from Mr. Hendler which will close this complaint.

Matthew Strang – Staff did not have anything new to report on Mr. Strang. The formal interview is scheduled for June 5, 2009.

Substantive Review, Discussion, and Vote Re: Applications For Licenses as Follows:

a. Initial Applications

Jason Kneip – The Board reviewed the application of Mr. Kneip and discussed his self-disclosure.

Rebecca Grabski moved to approve the following list of applicants for initial licensure. Kathy Babits seconded the motion and it passed 5-0.

Paige Ayers	Erin Gaines	Beth Kincaid	Jason Kneip
Rachel Knowles	Autumn Pasioka	Lisa Randol	Winona Ray
Shawna Robinson	Stefanie Tritschler		

b. Renewal of Licenses

i. Laura Vigil - The Board reviewed the application of Ms. Vigil and discussed the issue of her continuing to work on an expired license.

John Tutelman moved to approve the renewal of this license with Deborah Devine seconding the motion. It passed 5-0.

John Tutelman moved to offer a consent agreement for a decree of censure and a requirement to submit proof of notification of working on an expired license . Geri DeWaard seconded the motion and a roll call vote was taken. Deborah Devine, yes; John Tutelman, yes; Geri DeWaard, yes; Kathy Babits, yes; and Rebecca Grabski, yes. The motion passed 5-0.

ii. Teresa Karjalainen - The Board reviewed the application of Ms. Karjalainen and discussed her self-disclosure.

John Tutelman moved to approve the renewal application. Deborah Devine seconded the motion and it passed 5-0.

The Board then discussed the specifics of the application and Geri DeWaard moved to open an investigative file and invite Ms. Karjalainen to the June meeting for an informal discussion. Deborah Devine seconded the motion and it passed 5-0.

iii. Shane Johnson - The Board reviewed the application of Mr. Johnson and discussed his self-disclosure.

Rebecca Grabski moved to approve the renewal license. Deborah Devine seconded the motion and it passed 5-0.

The Board then discussed the specifics of the renewal application. Rebecca Grabski moved to open an investigative file and invite Mr. Johnson to the July Board Meeting. Kathy Babits seconded the motion and it passed 5-0.

John Tutelman moved to approve the following list of 52 renewal applicants. Geri DeWaard seconded the motion and it passed 5-0.

Simon Allan	Cheri-Lee Bassett	Mary Beth Dangler	Patti Doyle
Kimberly Dupre	Susan Eckert	Michelle Han	Tina Healy
Dale Heinz	Debra Jackson	Dawn Klodzinski	Theresa Johnson
Steven Kremer	Tod Keam	Robyn Lundeen	Linda Korengold
Judith Manuel	Tara Larson	Courtney Marrs	Amy Lyons
Melissa Miller	Margaret Maples	Daniel Naone	Christine Mcquaid-Bice
Kathleen O'brien	Carolyn Mittelsteadt	Kelly Orth	Peter Nordland
Erica Palacios	Joanne Olson	Sarah Posegate	Marie Ouillette
Erin Robinson	Kavita Parikh	Elizabeth Schaff	Darryl Ramsey
Abby Solomon Tennen	Ethelyn Ruddell	Leslie Sperry-Bass	Pamela Scott
Bryan Stiverson	Chelsey Spaulding	Elisabeth Stuewe	Rachel Stankey
Susan Tully	Terri Strelish	Holly Wertel	Cynthia Sutton
Andrea White	Jane Willis	Jeffrey Winslow	Tamara Wheeler

c. Limited Permits

Geri DeWaard moved to approve the following list of limited permit applicants submitted to the Board. Deborah Devine seconded the motion and the motion passed 5-0.

Tami Johnson	Kim Oransky	Cassandra Polich	
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Other Board Business and Reports

There was no other Board Business or Reports for this meeting.

Review, discussion and Possible Action on Administrative Matters

a. Revenue and expenditure report

There were a few questions from the Board regarding expenditures which were answered by Board Staff.

b. Administrative Project Status Report

Update on Status of Rule Revisions

Ms. Hammon reported that the Board has received notice that the moratorium on rule making has been extended to June 30, 2009.

Office Space

Ms. Hammon updated the Board on the status of the possible move of the Board. The Board requested that Ms. Hammon continue to update them as events unfold.

Revision of Agency Forms

Ms. Hammon reported that the comments on the new application forms were good and had been implemented. The Board asked when these forms would become active and Ms. Hammon stated that they would be done soon. Geri DeWaard asked staff to print a copy of the forms so she could take another look at them. Once staff receives any feedback from the Board, they will make any changes necessary and start utilizing the forms.

New Hire

Ms. Hammon reported that staff had received applications for the second staff position. They are going through them and hope to set interviews for next week. There was a brief discussion regarding the Boards' interview but it was decided to wait until staff did the initial screening before setting the date for the Board interview.

c. Agency Operations and Staffing

The Board discussed staff responsibilities, and also discussed whether the vacant position for a second administrative assistant should be filled as a full time or part time position to assist the Athletic Training Board. Vicki Egurrola reported to the Board that at this time there are no issues to be discussed, and that everything is running fine in the office.

Call to the Public

A call for public comment was issued by the Board with no response.

Adjournment

There being no further business before the Board, the meeting was adjourned at 3:24 p.m.

Respectfully submitted,

Wendy H. Hammon
Executive Director